



MITS

MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE

(Deemed to be University under section 3 of UGC Act, 1956)

MANAGEMENT OBJECTIVES, TARGETS, ACTION PLANS & ACHIEVEMENTS

Issue No : 01	Revision No: 00	Doc. No: IMS-MITS/MO/TAPA/01
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Name of Area/Department:

Financial Year _____

MANAGEMENT OBJECTIVES – The quality objectives for each areas departments is set based on the targets finalized by MITS for the financial year. Apart from that MITS finalizes its Annual Action Plan that will be considered for setting of the management objectives for the concerned units/Depts. The functions / departments of MITS also set their department specific objectives and is maintained under their respective Work Instruction Manuals. HOD, Action Planning records the half yearly & annual achievements and sends them to IMS Coordinator for evaluation of the performance of MITS.

ENVIRONMENTAL OBJECTIVES-Based on the significance ranking of the processes/ facilities as generated in Environmental Review record.

ENERGY OBJECTIVES: Based on significance ranking of the processes and facilities as generated in Energy review record

Sl. No	Environmental/ Energy Objectives	Targeted Action	Resources required	Responsible functionary	Quarterly Targets				Quarterly Achievements			
					Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar
1	2	3	4	5	6	7	8	9	10	11	12	13

ENVIRONMENTAL/ENERGY OBJECTIVES:

1												
2												
3												
4												



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NOTE:

Environment/ Energy objectives and action plan proposed & recorded in columns 2 to 9 by Unit /Dept Head: Name..... SignatureEnvironment/ Energy objectives and action plan in columns 2 to 9 reviewed by Area Head to IMS Coordinator/ Dept: Name SignatureEnvironment/ Energy objectives and action plan in columns 2 to 9 approved by IMS team leader MITS: Name Signature

Approved record distributed to the concerned functionary by IMS Coordinator, MITS for initiating actions on the set targets.

Concerned functionary to record quarterly achievements in columns 10 to 13 and send a copy of the quarterly achievements to IMS Coordinator , MITS for further collation & input for Apex review.